

**MINUTES OF THE ANNUAL GENERAL MEETING OF BARBADOS TENNIS ASSOCIATION INC (BTA) HELD AT THE BARBADOS OLYMPIC CENTRE, GARFIELD SOBERS SPORTS COMPLEX, WILDEY, ST. MICHAEL, ON MONDAY, SEPTEMBER 19, 2019.**

Present in person were:

- |                          |                                    |
|--------------------------|------------------------------------|
| 1. Helen Roper           | 17. Terrance Bradshaw              |
| 2. Andrew Thornton       | 18. Margot Thomson                 |
| 3. Brian Cadogan         | 19. Zeta Bridgeman (by invitation) |
| 4. Marie-Jeanne Symmonds | 20. Sheryl Peter-Kirton            |
| 5. Lee-Anne Thornton     | 21. Roderic Roach                  |
| 6. Anna McCartney        | 22. Lloyd Slocombe                 |
| 7. Patricia Murray       | 23. Craig Smith                    |
| 8. Grace Chambers        | 24. Neil Weekes                    |
| 9. Kodi Lewis            | 25. Kwame Griffith                 |
| 10. Stephen Ollivierre   | 26. Paul Stewart                   |
| 11. Junior King          | 27. Ralph Yorke                    |
| 12. Rosemary Gittens     | 28. Suzette Slocombe               |
| 13. Raymond Forde        | 29. Cherise Slocombe               |
| 14. Irene King           | 30. Lisa Riley (by invitation)     |
| 15. Philip King          | 31. Lee-Anne York                  |
| 16. James Johnson        | 32. Carron Beckles                 |

*Proxy represented:*

*Clubs:*

Barbados Yacht Club represented by Mr. James Johnson

Windward Cricket Club represented by Mr. Michael Hutchinson

Tennis Center Club represented by Mr. Lloyd Stephen Slocombe

UWI Tennis Club represented by Mr. Nevin Roach

*Individuals:*

Damien Applewhaite, Glyne Clarke, Richard Edghill, Orson Simpson, Adrian Lorde represented by Dr. Raymond Forde

Marina Corbin, Susan Hutchinson, Karen Maguire, Colin Murray, Sophie Worme represented by Patricia Murray

Ryan Moseley, Russell Moseley, Richard Marsh represented by Andrew Thornton

Priestly Blunt, Andrew Burgess, Trevor Edwards represented by Craig Smith

**1. CALL TO ORDER**

The President, Dr. Raymond Forde, presided. A quorum having been established, the President called the meeting to order at 6:06 pm.

A moment of silence was requested for the passing of members – Mr. Jack Moore, Mr. Bernard Babb, Ms. Alexine Marshall (former Fed Cup player and coach) and Mr. Brian Barnes.

## **MINUTES OF THE BTA AGM – SEPT 19, 2019 (continued)**

### **2. CONFIRMATION OF THE MINUTES OF OCTOBER 24, 2018**

#### Corrections

The previous minutes did not include Ms. Rosie Roach who was present.

Subject to the above, the Minutes of the Annual General Meeting (AGM) held on October 24, 2018 were confirmed on a proposal by Mr. Brian Cadogan and seconded by Mr. Andrew Thornton.

### **3. MATTERS ARISING FROM PREVIOUS MINUTES**

Page 2, Matters arising, score cards - it was confirmed that the inter-club sponsors had provided score cards.

Page 2, Matters arising, Nominations – Dr. Forde confirmed that the BTA's current nomination procedure was consistent with local law and ITF practices, so that after consultation with the ITF procedural committee, the Council was not recommending any changes. Members were entitled to requisition a special meeting if they wished to pursue the matter.

Page 3, Matters arising, Sol program – it was confirmed that an update on the Sol Schools Program would now be included in the Report of Council.

Page 3, Strategic Plan, Club representation – Dr. Forde confirmed the Council had considered Mr. Smith's suggestion and determined that there would be no changes to the membership structure at this time. He encouraged Members to get involved by assisting on committees so as to provide a wider cross-section of the membership.

### **4. PRESIDENT'S ADDRESS AND REPORT OF COUNCIL**

The President's Address and the Report of Council for the year ended December 31, 2018 were presented by Dr. Raymond Forde, President, and Mrs. Marie-Jeanne Symmonds, Secretary, respectively. Copies are attached and form part of these Minutes.

The Report of Council was delivered, using power point presentations. Following these presentations, various queries were addressed as necessary.

Members asked that Council revisit their sanctioning criteria, and in particular look in to why so many players do not wish to participate in tournaments at Ocean View.

Mrs. Symmonds confirmed that the Barbados U18 rankings include a weighting for ITF U18 points.

Mr. Neil Weekes asked that the process of team selection be revisited to ensure it is fair and transparent. He asked that Council get involved in bringing the coaches together and agreed to give ideas on how this could be achieved. Mr. Smith confirmed that the BTA had recently introduced guidelines in the form of a Code of Conduct for coaches who travel with players.

## MINUTES OF THE BTA AGM – SEPT 19, 2019 (continued)

Mr. Ralph York encouraged parents of junior players to take the time to understand their children's tennis program and to determine what is best for their own children. Further discussion was deferred to any other business.

### 5. FINANCIAL REPORT

Ms. Helen Roper, Treasurer, confirmed that the financial statements for the year ended December 31, 2018 had been audited by newly appointed auditor Mr. Roger Sparrock of RS Financial Services Inc. and that members had been advised that the statements had been posted on the Association's website for review.

She commenced her report by referring members to the Statement of Income and Expenditure and advised that the Association had made a loss for the year of \$36,430 compared to the surplus of \$8,664 in 2017. She gave the following explanations for significant changes in the 2018 Income Statement items compared to 2017:

- i) Both 2018 tournament income and expenses decreased when compared to 2017, mainly due to lower receipts and additional costs associated with the two home Davis Cup ties played during the year. (It is ironic that the income for winning three ties in Group II in 2017 is considerably higher than losing three ties in Group I in 2018).  
Teams were again sent to the various Junior overseas events and to Fed Cup in 2018 with the high costs of airfares being the main expense.  
CO Williams and its' subsidiary companies sponsored the ITF Junior tournament for the second year. Part of the same sponsors' funding assisted teams with attending one of the major overseas junior tournaments. Funding was also received from the BOA, NSC, Arts and Sports Promotion Fund and the ITF in support of Davis Cup home and away ties plus other team travel expenses, and is included in tournament income.  
An overall net deficit for tournaments and team events of \$24,434 resulted in 2018, compared to a net loss in 2017 of \$1,122. See Note 11 on page 11 for full breakdown.
- ii) No further funding was received in 2018 from the NSC in respect of administration as in 2017, but the BOA had provided grants towards administration, ITF fees and representation at overseas meetings. The grants from the ITF were for JTI development.
- iii) Total funds from donations and from fund raising events decreased in 2018 compared to 2017, with only one major event held in the year, that being the third Apes Hill tennis fundraiser organized by Mary-Ann Lady Williams in aid of senior and junior Davis Cup team travel. The event raised \$ 14,500 and was well attended once again.
- iv) 2018 court rental fees rose compared to 2017 and this was due to improved controls for collections.
- v) Subscriptions rose in 2018 with 22 new seniors and 22 new juniors joining the Association.
- vi) The income increased from the Summer Camp with the inclusion of fees collected from the NSC for their use of NTC facilities.
- vii) Wages and NIS remained much the same as 2017 although there was a change of personnel during the year following Ms. Kandia Shorey's resignation in October and Mr. Christian Maxwell's appointment last October.
- viii) The total of \$15,653 for repairs includes the monthly bills for cleaning, maintenance and gardening.

## MINUTES OF THE BTA AGM – SEPT 19, 2019 (continued)

- ix) Court 1 was repainted at a cost of \$31,309.
- x) Costs of \$8,627 were expensed for the new flood lights on court 4 which were installed in early 2019. (A Provision of \$20,000 for these lights had previously been made in 2017)
- xi) Replacement nets, rollers and ties are included in other court repairs at a cost of \$2,649.
- xii) The combined Junior Development and Schools programmes made a net loss of \$2,363 compared to a deficit of \$2,445 in 2017.

Ms. Roper then gave the following explanations for significant changes in the 2018 Balance Sheet items compared to 2017:

- i) 2018 year-end Cash at Bank totaled \$72,000 compared to \$122,000 in 2017. This amount includes a time deposit of \$40,000 at Globe Finance earning 2% pa which continues to be allocated to court repairs. ii) 2018 receivables relate primarily to the late collection of tournament receipts and a travel grant, plus local tournament sponsorship – all balances outstanding were collected in 2019.
- ii) Prepayments are in respect of the 2019 ITF annual membership fees paid in advance, and also include the BL&P deposit.
- iii) The Building continues to be depreciated at 2% per annum – the lease on the grounds at the NTC was renewed with the Ministry of Lands etc. for a further 25 years from April 1, 2017 at \$2,000 pa compared to the annual rent of \$100 paid previously under the expired lease.
- iv) All outstanding Trade Payables were paid in 2019. (Note7)
- v) Sponsorship funds received in 2018 in respect of 2019 junior programmes are treated as Deferred Income.
- vi) Funds held are broken down by category on Page 5 – the Court repair fund has been decreased to equal the amount of the time deposit held for that purpose - \$40,000, and funds held for Elite and Emerging Athletes have nearly all been paid away.

She concluded by asking if members had any questions regarding the Financial Statements.

In response to a question from Mr. Kwame Griffith, as to what benefits the BTA received in respect to the \$10,000 ITF membership fee, Ms. Roper explained that the ITF provided administration and guidelines in all aspects of the sport.

Mr. Paul Stewart questioned the quantum of the prize money for winning Davis Cup during the year. The President stated that the funds which were received from the ITF were a combination of the yearly Development Grant and a Participation Fee for Davis Cup. The Participation Fee consisted of funds to defray the cost of the Event and suggested prize money.

On a further question from Mr. Kodi Lewis on the details of amounts paid to Davis Cup players it was noted that the information was confidential, however Mrs. Murray agreed to ensure that the agreements with players were made up front.

Dr. Forde also confirmed that the only funding received from ITF re coaching, is for when the BTA holds coaching courses.

The Financial Statements for the year ended December 31, 2018 were approved on a proposal by Ms. Patricia Murray and seconded by Mr. Junior King.

## MINUTES OF THE BTA AGM – SEPT 19, 2019 (continued)

### 6. APPOINTMENT OF AUDITOR

Ms. Roper thanked Mr. Roger Sparrock for acting as Honorary Auditor for 2018 and added that he had offered to stand again as auditor for the current year.

On a motion proposed by Ms. Helen Roper and seconded by Mr. Craig Smith, Mr. Roger Sparrock, was duly re-appointed Honorary Auditor for the ensuing year.

### 7. ELECTION OF OFFICERS FOR 2019-21

Dr. Raymond Forde declared vacant the offices of Vice-President (vacant), Treasurer (Ms. Helen Roper), Assistant Secretary (Mrs. Sheryl Peter-Kirton), and three Councilors (Mr. Junior King, Mr. Andrew Thornton and one vacancy). He appointed Mrs. Patricia Murray as the Presiding Officer.

#### *Vice President:*

Mr. Junior King was nominated for the office of Vice-President by Mr. Lloyd Stephen Slocombe and seconded by Mrs. Marie-Jeanne Symmonds. There being no other nominations, Mr. Junior King was duly elected as Vice President for a term of two years.

#### *Treasurer:*

Ms. Helen Roper was nominated for the office of Treasurer by Mrs. Patricia Murray and seconded by Ms. Marina Corbin. There being no other nominations, Ms. Helen Roper was duly re-elected as Treasurer for a term of two years.

#### *Assistant Secretary:*

Mrs. Sheryl Peter-Kirton was nominated for the office of Assistant Secretary by Mrs. Marie-Jeanne Symmonds and seconded by Mr. Junior King. There being no other nominations, Mrs. Sheryl Peter-Kirton was duly re-elected as Assistant Secretary for a term of two years.

#### *Councilors:*

Five persons were nominated for the three vacant positions of Councilor:

<i>CANDIDATES</i>	<i>PROPOSER</i>	<i>SECONDER</i>
Grace Chambers	Junior King	Alvin Chambers
Roger Millar	Craig Smith	Lloyd Slocombe
Stephen Ollivierre	Alvin Chambers	Grace Chambers
Craig Smith	Lloyd Slocombe	Suzette Slocombe
Andrew Thornton	Grace Chambers	Sheryl Peter-Kirton

Mr. Millar had subsequently indicated that he did not wish to stand for a position as Councilor.

Mrs. Chambers received 32 votes, Mr. Ollivierre received 29, Mr. Thornton 32 and Mr. Smith 27 respectively.

Mrs. Murray declared Mr. Andrew Thornton, Mrs. Grace Chambers and Mr. Stephen Ollivierre duly elected as Councilors for a term of two years.

## MINUTES OF THE BTA AGM – SEPT 19, 2019 (continued)

Dr. Forde thanked Mrs. Murray and congratulated the successful candidates. He also thanked Mr. Smith for agreeing to stand for a position on Council and asked that he be co-opted as a non-voting member of Council to attend meetings and deliberate with Council on all matters.

### **8. TO CONSIDER THE RESOLUTION TO AMEND THE BY-LAWS**

Dr. Forde gave a brief explanation on the proposed amendment and referred members to [itftennis.com](http://itftennis.com) for further information on the World Anti-Doping code. He asked if there were any queries, and there were none.

The Chairman read the following:

### **RESOLUTION TO AMEND THE BY-LAWS**

**BE IT RESOLVED THAT** By-law No. 1 of the Company made on August 4, 2010 and confirmed on September 6, 2010 (amended on July 13, 2016 and confirmed on September 13, 2016) be further amended by inserting the following new By-law numbered 21 and titled “World Anti-Doping Code” immediately after the existing By-law 20:

“BY-LAW 21  
WORLD ANTI-DOPING CODE

*“The Company adopts and implements the World Anti-Doping Code and the directors will at all times ensure that the Company’s anti-doping policies and rules, membership and funding requirements and results management procedures conform with the World Anti-Doping Code and comply with and give effect to all roles and responsibilities for the National Association that are listed within the ITF Constitution.”*

On a motion proposed by Mrs. Grace Chambers and seconded by Mrs. Patricia Murray, Council unanimously agreed to adopt the Resolution to amend the By-Laws.

### **9. ANY OTHER BUSINESS**

A lengthy discussion ensued on Junior Tennis and members gave comments on various issues including team selection, coaches bias, lack of participation in tournaments, segregation of camps, use of the NTC for the Simply Tennis high performance program and BTA oversight of tournaments. Council agree to discuss the various comments and suggestions made with a view to making improvements including the perception of transparency.

There being no further business, the meeting was terminated at 9:18 pm.

Confirmed this the 9<sup>th</sup> of September 2019.

**MINUTES OF THE BTA AGM – SEPT 19, 2019 (continued)**

President