



Barbados Tennis Association Inc.  
C/o Barbados Olympic Association Inc.  
Olympic Centre, Garfield Sobers Sports Complex  
Wildey, St Michael, BARBADOS BB 15094  
(246) 427 5300  
E-mail: [tennisbarbados@caribsurf.com](mailto:tennisbarbados@caribsurf.com)  
Website ; [www.tennisbarbados.org](http://www.tennisbarbados.org)

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## NOTICE OF MEETING

NOTICE is hereby given that the Annual General Meeting of Barbados Tennis Association Inc. will be held via Zoom on **Monday November 1, 2021, at 6:00 pm.**

Members who wish to attend the meeting must **pre-register by 1:00 pm on Saturday October 30, 2021**, by submitting an email to [tennisbarbados@caribsurf.com](mailto:tennisbarbados@caribsurf.com). Members who have successfully pre-registered and whose attendance has been authenticated will be sent the zoom link to join the meeting. Please join by video on your computer, tablet or phone.

The meeting is to transact the following business:

## AGENDA

1. Call to Order.
2. Confirmation of Minutes of the Annual General Meeting held on October 5, 2020.
3. Matters Arising.
4. President's Address and Report of Council for year ended December 31, 2020.
5. Financial Report for year ended December 31, 2020.
6. Appointment of Honorary Auditor.
7. Election of Officers:
  - a. Vice President
  - b. Treasurer
  - c. Assistant Secretary
  - d. Three Council Members.
8. To consider, and if thought advisable, to adopt the Resolutions set out in Appendix 2 to this Notice.
9. Any other business.

By Order of Council

Marie-Jeanne Symmonds  
Secretary  
October 10, 2021

**Please see notes on the following page.**



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### NOTES TO THE 2021 NOTICE:

- (1) **Item 2:** The attachments to the prior year's minutes are available upon request.
- (2) **Item 4:** The Report of Council for year ended December 31, 2020 will be circulated prior to the meeting.
- (3) **Item 5:** Audited Financial Statements for the year ended December 31, 2020 will be available at [www.tennisbarbados.org](http://www.tennisbarbados.org). Members will be notified when these have been uploaded.
- (4) **Item 8:** Details of nominations received are set out in Appendix 1 to this Notice.
- (5) **Item 9:** The text and explanation of the Resolutions are set out in Appendix 2 to this Notice. A copy of By-law No. 1 is available at [www.tennisbarbados.org](http://www.tennisbarbados.org) for reference.
- (6) **Members:** Each Club or School Member shall be represented at the Meeting by an Authorised Representative. Written authorization signed by an officer of the Club or School shall be submitted to the Secretary or to [tennisbarbados@caribsurf.com](mailto:tennisbarbados@caribsurf.com), naming the individual (and email address) authorised to represent it at the Meeting.